

Vaughan | Special Events



CRASH COURSE IN MICROSOFT WORD

Jan 20
9:30 am

Learn the features of Microsoft word and PowerPoint—computer programs used in many workplaces. Presented by **IT Phenom**.



CRASH COURSE IN EXCEL

Jan 27
1 pm

Learn the functions, formulas, and features of Excel. Participants must bring their own laptop. Presented by **IT Phenom**.



INFO SESSION: EMPLOYMENT SERVICE

Details on back

This information session describes who we are and what we do, and how the Employment Service program can help you find and keep a job!

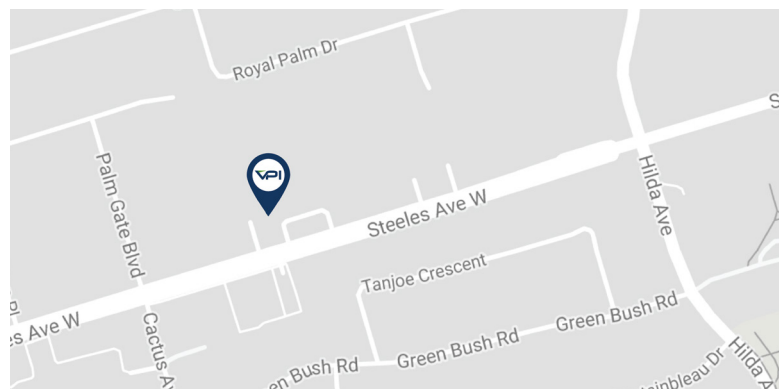
CONTACT US TO REGISTER

(905) 764-7538 | info@vpi-inc.com

**398 Steeles Avenue West, Unit 5&6
Vaughan, ON L4J 6X3**

Unless otherwise specified, all events are FREE and hosted at our **Vaughan branch**.

If this is your first event with us, please bring photo identification.



ASK US ABOUT



Employment Service

Improve your job skills and receive support to find meaningful and sustainable employment.

Vaughan | Event Calendar

● Hiring event / job fair
 ● Guest speaker / info session / training
 ● Workshop

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---|---|--|---|--|
| | | 1 HOLIDAY Branch closed | 2 | 3 |
| 6 SECOND CAREER ORIENTATION 10 a.m. - 12 p.m. | 7 RESUME BUILDING 9 a.m. - 11 a.m. COVER LETTERS 11 a.m. - 12 p.m. INFO SESSION: EMPLOYMENT SERVICE (Yorkgate Employment and Social Services) 1:30 p.m. - 4 p.m. | 8 INFO SESSION: EMPLOYMENT SERVICE (North York Public Library) 1:30 p.m. - 4 p.m. | 9 JOB INTERVIEWS 2 p.m. - 4 p.m. | 10 LINKEDIN 10 a.m. - 12 p.m. |
| 13 OCCUPATIONAL RESEARCH 10 a.m. - 12 p.m. | 14 RESUME BUILDING 9 a.m. - 11 a.m. COVER LETTERS 11 a.m. - 12 p.m. | 15 | 16 INFO SESSION: EMPLOYMENT SERVICE (Richmond Hill Employment and Social Services) 1:30 p.m. - 4 p.m. | 17 |
| 20 CRASH COURSE IN MICROSOFT WORD 9:30 a.m. - 11:30 a.m. | 21 RESUME BUILDING 9 a.m. - 11 a.m. COVER LETTERS 11 a.m. - 12 p.m. | 22 INFO SESSION: EMPLOYMENT SERVICE (North York Public Library) 1:30 p.m. - 4 p.m. | 23 CUSTOMER SERVICE EXCELLENCE 9:30 a.m. - 4 p.m. | 24 |
| 27 CRASH COURSE IN EXCEL 1 p.m. - 3 p.m. | 28 RESUME BUILDING 9 a.m. - 11 a.m. COVER LETTERS 11 a.m. - 12 p.m. INFO SESSION: EMPLOYMENT SERVICE (Yorkgate Employment and Social Services) 1:30 p.m. - 4 p.m. | 29 INFO SESSION: EMPLOYMENT SERVICE (Bathurst Clark Library) 1:30 p.m. - 4 p.m. | 30 JOB INTERVIEWS 2 p.m. - 4 p.m. | 31 |

Northern & Eastern GTA | Hot Jobs

- ▶ Administrative Assistant - Pickering (Job ID: 101709)
- ▶ Administrative Assistant - Thornhill (Job ID: 101610)
- ▶ AM Food Production - Toronto (Job ID: 101529)
- ▶ Cafeteria Attendant - Port Perry (Job ID: 101780)
- ▶ Cashier - Pickering (Job ID: 101682)
- ▶ Cashier - Whitby (Job ID: 101567)
- ▶ Cashier - Vaughan (Job ID: 101802)
- ▶ Cleaner - Whitby (Job ID: 101593)
- ▶ Crew Member - Markham (Job ID: 101604)
- ▶ Customer Contact Sales Representative - Whitby (Job ID: 101602)
- ▶ Customer Service - Pickering (Job ID: 101428)
- ▶ Customer Service Coordinator - Richmond Hill (Job ID: 101765)
- ▶ Customer Service Rep - Richmond Hill (Job ID: 101550)
- ▶ Customer Service Rep (Document Management) - North York (Job ID: 101424)
- ▶ Customer Service Representative - North York (Job ID: 101613)
- ▶ Customer Service Representative - Thornhill (Job ID: 101795)
- ▶ Customer Success Specialist - Richmond Hill (Job ID: 101658)
- ▶ Dishwasher - Whitby (Job ID: 101800)
- ▶ Driver Helper - Vaughn (Job ID: 101769)
- ▶ Factory General Help - Markham (Job ID: 101721)
- ▶ Full - Vaughan (Job ID: 101470)
- ▶ General Labour - Ajax (Job ID: 101641)
- ▶ General Labour - Pickering (Job ID: 101786)
- ▶ Handyman - Ajax (Job ID: 101587)
- ▶ Heavy Duty Truck Parts Advisor - Vaughan (Job ID: 101676)
- ▶ IT Support Technician, Web developer, Marketing - Markham (Job ID: 101656)
- ▶ Line Cook - Whitby (Job ID: 101799)
- ▶ Meat Cutter - Pickering (Job ID: 101679)
- ▶ Meat Cutter / Packaging - Oshawa (Job ID: 101820)
- ▶ Merchandiser - Pickering (Job ID: 101681)
- ▶ Merchandising Associate - Woodbridge (Job ID: 101614)
- ▶ Office Admin Support - North York (Job ID: 101720)
- ▶ Office Administrator / Receptionist - Markham (Job ID: 101722)
- ▶ Over Night Drive Through Team Member - Ajax (Job ID: 101703)
- ▶ Pack Team Member - Toronto (Job ID: 101530)
- ▶ Personal Support Worker (PSW) - Whitby (Job ID: 101624)
- ▶ Pharmacy Assistant - Pickering (Job ID: 101683)
- ▶ Prep Cook Team Member - Toronto (Job ID: 101528)
- ▶ Project Coordinator - North York (Job ID: 101797)
- ▶ RN/RPN - Whitby (Job ID: 101625)
- ▶ Sales Associate - Richmond Hill (Job ID: 101586)
- ▶ Sales Associate - Toronto (Job ID: 101686)
- ▶ Sales Professional - Markham (Job ID: 101655)
- ▶ Salon Stylist - Concord (Job ID: 101611)
- ▶ Security Guard and Condo Concierge - Vaughan (Job ID: 101796)
- ▶ Shipper and Receiver - Concord (Job ID: 101798)
- ▶ Shipper Receiver - Toronto (Job ID: 101777)
- ▶ Soccer Administrator - Ajax (Job ID: 101821)
- ▶ Steward - Port Perry (Job ID: 101781)
- ▶ Superstar Delivery Driver - Toronto (Job ID: 101527)
- ▶ Sushi Maker - Ajax (Job ID: 101477)
- ▶ Sushi Maker - Ajax (Job ID: 101478)
- ▶ Technical Assistance Centre Agent - Oshawa (Job ID: 101753)
- ▶ Third Cook - Port Perry (Job ID: 101782)

Last updated: 12/11/19

TO APPLY, CALL YOUR NEAREST BRANCH

| | |
|----------------------|-------------------------|
| Ajax | (905) 683 - 3529 |
| Oshawa | (905) 571 - 3301 |
| Richmond Hill | (905) 882 - 9561 |
| Scarborough | (416) 293 - 7489 |
| Vaughan | (905) 764 - 7538 |

**NEW JOBS
POSTED EVERY DAY!**
Visit www.vpi-inc.com/jobs



JOB SEARCH SUPPORT FOR ANY AGE

Job Seeker Success Story

“Anybody searching for a job
should attend VPI
— Samudri, former job seeker

| | |
|-------------------------|---|
| Client: | Samudri |
| Goal: | Short-term goal of working in security |
| Challenge: | Lack of credentials; discouragement due to age |
| Support Offered: | <ul style="list-style-type: none">▶ One-on-one coaching▶ Resume Support▶ Cover Letter support |

Samudri is a foreign trained professional with years of experience. After the end of a recent job contact, she was left without an income. To help her get her finances back on track, she set a short-term career goal of finding a job in the security industry.

She was having difficulty getting an interview due to her lack of industry experience and felt discouraged starting in a new industry at an older age.

Samudri came to VPI for help with her job search. She met with one of our expert Career Specialists encouraged her to sign up for security training and licensing. Samudri also attended a resume workshop where she learned to rework her resume to highlight relevant skills.

A few months after her first meeting, Samudri had successfully completed her security licensing test. With her new credentials, she attended a VPI job fair where a large security company was interviewing candidates.

Samudri participated in an on-the-spot interview and was hired.

**CONTACT US TO GET STARTED
ON YOUR PATH TO SUCCESS**

1 (888) 336-9500 | info@vpi-inc.com