

RESUME BUILDING

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This course walks you through creating a compelling résumé, and when it's finished, you'll have the skills you need to get yours the attention it deserves.



FOOD SERVICE JOB FAIR

Sep 11
10 am

Positions: Crew Members, Food Prep



CUSTOMER SERVICE EXCELLENCE

Sep 19
9:30 am

Join us for a full day of customer service excellence training and learn how to delight customers across any industry.

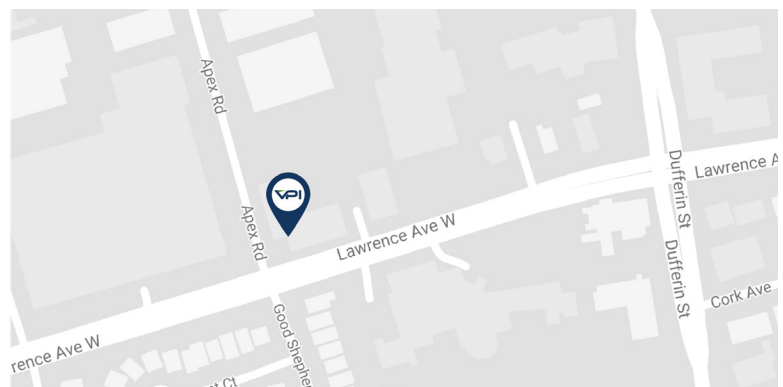
CONTACT US TO REGISTER

(416) 784 - 9544 | info@vpi-inc.com

**970 Lawrence Avenue West, Suite 203
Toronto, ON M6A 3B6**

Unless otherwise specified, all events are FREE and hosted at our **Toronto branch**.

If this is your first event with us, please bring photo identification.



ASK US ABOUT



Employment Service

Improve your job skills and receive support to find meaningful and sustainable employment.

Toronto | Event Calendar

● Hiring event / job fair
 ● Guest speaker / info session / training
 ● Workshop

Monday	Tuesday	Wednesday	Thursday	Friday
2 HOLIDAY Branch closed	3 RESUME BUILDING 9 a.m. - 11 a.m. COVER LETTERS 11 a.m. - 12 p.m.	4 DISCLOSURE OF DISABILITY 9:30 a.m. - 11:30 a.m.	5	6 SECOND CAREER ORIENTATION 9:30 a.m. - 11:30 a.m.
9	10 RESUME BUILDING 9 a.m. - 11 a.m. COVER LETTERS 11 a.m. - 12 p.m.	11 FOOD SERVICE JOB FAIR 10 a.m. - 2 p.m.	12 JOB INTERVIEWS 9:30 a.m. - 11:30 a.m.	13 LINKEDIN 9:30 a.m. - 11:30 a.m.
16	17 RESUME BUILDING 9 a.m. - 11 a.m. COVER LETTERS 11 a.m. - 12 p.m.	18 DISCLOSURE OF DISABILITY 9:30 a.m. - 11:30 a.m.	19 CUSTOMER SERVICE EXCELLENCE 9:30 a.m. - 4 p.m.	20 NETWORKING 9:30 a.m. - 11:30 a.m.
23	24 RESUME BUILDING 9 a.m. - 11 a.m. COVER LETTERS 11 a.m. - 12 p.m.	25	26 JOB INTERVIEWS 9:30 a.m. - 11:30 a.m.	27
30				

Western GTA | Hot Jobs

- ▶ Account Manager - Toronto (Job ID: 100979)
- ▶ Accounts Payable - Georgetown (Job ID: 100856)
- ▶ Administrative Assistant/Receptionist - Hamilton (Job ID: 100948)
- ▶ Associate Lawyer - North York (Job ID: 100910)
- ▶ Baker - Georgetown (Job ID: 100861)
- ▶ Bookkeeper - Hamilton (Job ID: 100913)
- ▶ Bookkeeper - Toronto (Job ID: 100924)
- ▶ Business Development Associate - Acton (Job ID: 100929)
- ▶ Cashier and Warehouse Associate - Georgetown (Job ID: 100892)
- ▶ Cook - Mississauga (Job ID: 101001)
- ▶ Customer Service Representative - Hamilton (Job ID: 100912)
- ▶ Customer Service/Sales Associate - Georgetown (Job ID: 100999)
- ▶ Customer Service/Warehouse Associate - Mississauga (Job ID: 100859)
- ▶ Digital Marketing Lead - Acton (Job ID: 100930)
- ▶ Digital Media Coordinator - Mississauga (Job ID: 101008)
- ▶ DZ Driver - Hamilton (Job ID: 100935)
- ▶ Entry Level Bookkeeper - Etobicoke (Job ID: 100990)
- ▶ Entry Level Digital Marketer/SEO Content Writer - Mississauga (Job ID: 100951)
- ▶ Esthetician - Brampton (Job ID: 100967)
- ▶ Executive Assistant - Hamilton (Job ID: 100989)
- ▶ Facility Maintenance, Shipping & Receiving Member - Mississauga (Job ID: 100972)
- ▶ Finance Trainee - Etobicoke (Job ID: 100895)
- ▶ General Labourer - Etobicoke (Job ID: 100907)
- ▶ Heavy Duty Operator - Hamilton (Job ID: 100992)
- ▶ Hostess - Toronto (Job ID: 100883)
- ▶ Housekeeper - Hamilton (Job ID: 100991)
- ▶ Installer Helper - Brampton (Job ID: 101006)
- ▶ Inventory Coordinator - Mississauga (Job ID: 100954)
- ▶ Junior Electrical Estimator - Mississauga (Job ID: 100920)
- ▶ Laboratory Assistant - Mississauga (Job ID: 100982)
- ▶ Landscape Crew Member - Hamilton (Job ID: 100885)
- ▶ Landscape Labourer - Lynden (Job ID: 100939)
- ▶ Legal Assistant - North York (Job ID: 100960)
- ▶ Lot Attendant - Hamilton (Job ID: 100945)
- ▶ Maintenance Mechanic - Etobicoke (Job ID: 101004)
- ▶ Manager - Georgetown (Job ID: 100893)
- ▶ Medical Office Administrator - Grimsby (Job ID: 100926)
- ▶ Night Auditor - Toronto (Job ID: 100881)
- ▶ Order Desk Clerk - Brampton (Job ID: 101005)
- ▶ Production Team Member - Mississauga (Job ID: 100971)
- ▶ Production Worker - Burlington (Job ID: 100868)
- ▶ Room Attendant - Toronto (Job ID: 100882)
- ▶ Sales Associate - Etobicoke (Job ID: 100908)
- ▶ Saw Operator - Etobicoke (Job ID: 100952)
- ▶ Server/Cashier - Mississauga (Job ID: 101000)
- ▶ Service Appointment Coordinator - Hamilton (Job ID: 100953)
- ▶ Site Coordinator - Mississauga (Job ID: 100981)
- ▶ Sr Tort/AB Clerk - North York (Job ID: 100909)
- ▶ Store Associate - Hamilton (Job ID: 101009)
- ▶ Storefront Associate - Georgetown (Job ID: 100862)
- ▶ Supervisor - Georgetown (Job ID: 100863)
- ▶ Warehouse assistant - Toronto (Job ID: 100957)
- ▶ Warehouse Associate - Mississauga (Job ID: 100961)
- ▶ Welder - Hamilton (Job ID: 100950)

Last updated: 08/15/19

TO APPLY, CALL YOUR NEAREST BRANCH

Etobicoke	(416) 255 - 8400
Georgetown	(905) 873 - 9816
Hamilton	(905) 387 - 2220
Mississauga	(905) 270 - 8710
Toronto	(416) 784 - 9544

**NEW JOBS
POSTED EVERY DAY!**
Visit www.vpi-inc.com/jobs



HELP ASSESSING AND DEVELOPING WORKPLACE SKILLS

Job Seeker Success Story

VPI IS A GREAT PLACE TO ASSESS YOUR SKILLS SETS AND LEARN ABOUT RESOURCES TO HELP YOU DEVELOP AND FIND EMPLOYMENT

— Patrice, former job seeker

Client:	Patrice
Goal:	Build work experience and confidence
Challenge:	Developing skills; building work experience
Support Offered:	<ul style="list-style-type: none">▶ Job search support▶ Workshops▶ Resume Support

Patrice is a local business leader in Durham Region who works to advise and empower entrepreneurs in her community.

She recalls stepping into her local VPI branch a few years ago for help with her own career path. She needed Canadian work experience and lacked confidence in her resume and job skills.

To help Patrice develop her resume, the VPI team worked with her to assess the skills she already had and advised her on workshops and guest speaker events to develop new skills and make connections. As she put it, "The staff were friendly and encouraging. I appreciated that, especially in a time when I felt invisible."

With access to a network of employers actively looking for candidates and job fairs hosted monthly, VPI opened up added resources to Patrice to help her in her search. The team notified her regularly about relevant job postings and upcoming hiring events.

Through the process, Patrice developed her confidence and skills, which helped her find her next job and also throughout her career.

**CONTACT US TO GET STARTED
ON YOUR PATH TO SUCCESS**

1 (888) 336-9500 | info@vpi-inc.com