

## Richmond Hill | Special Events



**APPLYING TO COLLEGE  
AS A MATURE STUDENT**

**Jun 12  
10 am**

Learn how to successfully apply to college as a mature student. Presented by **Seneca College**.



**CUSTOMER SERVICE  
EXCELLENCE**

**Jun 20  
9:30 am**

Join us for a full day of customer service excellence training and learn how to delight customers across any industry.



**FOOD HANDLER  
CERTIFICATION**

**Jun 27  
9 am**

Learn how to handle food safely in this free training course and certification test. Presented by the **YorkSafe Food Handler Certification program**.

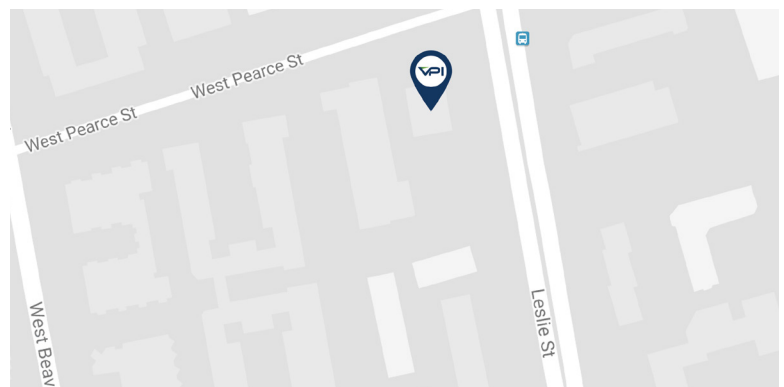
## CONTACT US TO REGISTER

**(905) 882 - 9561 | [info@vpi-inc.com](mailto:info@vpi-inc.com)**

**1 West Pearce Street, Unit 405  
Richmond Hill, ON L4B 3K3**

Unless otherwise specified, all events are FREE and hosted at our **Richmond Hill branch**.

If this is your first event with us, please bring photo identification.



## ASK US ABOUT



### Employment Service

Improve your job skills and receive support to find meaningful and sustainable employment.

## Richmond Hill | Event Calendar

● Hiring event / job fair
 ● Guest speaker / info session / training
 ● Workshop

Monday	Tuesday	Wednesday	Thursday	Friday
3	4 <b>RESUME BUILDING</b> 9 a.m. - 11 a.m.  <b>COVER LETTERS</b> 11 a.m. - 12 p.m.	5	6 <b>OCCUPATIONAL RESEARCH</b> 10 a.m. - 12 p.m.	7 <b>SECOND CAREER ORIENTATION</b> 10 a.m. - 12 p.m.
10 <b>LINKEDIN</b> 2 p.m. - 4 p.m.	11 <b>RESUME BUILDING</b> 9 a.m. - 11 a.m.  <b>COVER LETTERS</b> 11 a.m. - 12 p.m.	12 <b>APPLYING TO COLLEGE AS A MATURE STUDENT</b> 10 a.m. - 11 a.m.	13 <b>JOB INTERVIEWS</b> 9 a.m. - 11 a.m.	14
17 <b>NETWORKING</b> 2 p.m. - 4 p.m.	18 <b>RESUME BUILDING</b> 9 a.m. - 11 a.m.  <b>COVER LETTERS</b> 11 a.m. - 12 p.m.	19 <b>SECOND CAREER ORIENTATION</b> 10 a.m. - 12 p.m.	20 <b>CUSTOMER SERVICE EXCELLENCE</b> 9:30 a.m. - 4 p.m.	21
24	25 <b>RESUME BUILDING</b> 9 a.m. - 11 a.m.  <b>COVER LETTERS</b> 11 a.m. - 12 p.m.	26 <b>JOB INTERVIEWS</b> 9 a.m. - 11 a.m.	27 <b>FOOD HANDLER CERTIFICATION</b> 9 a.m. - 4 p.m.	28

## Northern & Eastern GTA | Hot Jobs

- ▶ Account Executive - Richmond Hill (Job ID: 67555)
- ▶ Accounting Clerk Assistant - North York (Job ID: 66637)
- ▶ Administrative Assistant - Scarborough (Job ID: 100101)
- ▶ Administrative Staff - Richmond Hill (Job ID: 66738)
- ▶ Administrator/ Manager - Whitby (Job ID: 67685)
- ▶ Advisor Insurance - Oshawa (Job ID: 100212)
- ▶ AutoCAD Technician - Richmond Hill (Job ID: 66652)
- ▶ Bakery Clerk - Ajax (Job ID: 70)
- ▶ Bilingual Customer Care Ambassador - Oshawa (Job ID: 66328)
- ▶ Call Center Agent - Woodbridge (Job ID: 24)
- ▶ Cashier - Oshawa (Job ID: 152)
- ▶ Child and Youth Worker - Pickering (Job ID: 66907)
- ▶ Crew Member - Oshawa (Job ID: 67914)
- ▶ Customer Care Ambassador - Oshawa (Job ID: 66325)
- ▶ Customer Service Rep - Oshawa (Job ID: 100032)
- ▶ Customer Service Representative - Toronto (Job ID: 66864)
- ▶ Delivery Driver/Furniture Mover - Oshawa (Job ID: 166)
- ▶ Dental Assistant - Markham (Job ID: 143)
- ▶ Driller Operator (CNC) - Markham (Job ID: 100099)
- ▶ Early Childhood Educator - Vaughan (Job ID: 100126)
- ▶ Estimator - North York (Job ID: 100116)
- ▶ Executive Assistant - Markham (Job ID: 100213)
- ▶ Food Server - Oshawa (Job ID: 100071)
- ▶ Front End Clerk - Ajax (Job ID: 68)
- ▶ Funding Proposal Writer - Scarborough (Job ID: 68396)
- ▶ General Labourer - Oshawa (Job ID: 100162)
- ▶ Graphic Designer - Scarborough (Job ID: 66754)
- ▶ Helper/Skill Trade - Pickering (Job ID: 85)
- ▶ Housekeeping Associate – Heavy Duty Cleaner - Scarborough (Job ID: 100053)
- ▶ Kitchen Helper / Food Prep - Oshawa (Job ID: 100072)
- ▶ Kitchen/Counter Staff - Oshawa (Job ID: 160)
- ▶ Landscape / Grounds Maintenance / General Labour - Greater Toronto Area (Job ID: 67368)
- ▶ Landscape Gardener - Oshawa (Job ID: 100220)
- ▶ Line cook - Ajax (Job ID: 100073)
- ▶ Material Handler - Vaughan (Job ID: 128)
- ▶ Nail Technician - Woodbridge (Job ID: 100120)
- ▶ New Business Specialist - Oshawa (Job ID: 100211)
- ▶ Office Assistant - Aurora (Job ID: 100066)
- ▶ Operator - Oshawa (Job ID: 100106)
- ▶ Order Picker - Concord (Job ID: 100168)
- ▶ Painter - Markham (Job ID: 100030)
- ▶ Prep Cook - Vaughan (Job ID: 100119)
- ▶ Pre - Scarborough (Job ID: 100204)
- ▶ Production Technician - Whitby (Job ID: 66568)
- ▶ Proposal Coordinator - Vaughan (Job ID: 131)
- ▶ Receptionist/Dental Assistant - Ajax (Job ID: 187)
- ▶ Repair and Maintenance officer - Scarborough (Job ID: 66756)
- ▶ Retail Sales(Leasing) Associate - Oshawa (Job ID: 165)
- ▶ Retention/Escalation Agent - Oshawa (Job ID: 66330)
- ▶ Sales and Sourcing - Toronto (Job ID: 158)
- ▶ Sales Manager - Ajax (Job ID: 138)
- ▶ Shift Manager - Richmond Hill (Job ID: 66575)
- ▶ Shipper and Receiver - Concord (Job ID: 5)
- ▶ Social Media & Events Planner - Scarborough (Job ID: 100149)
- ▶ Specialty Services - Ajax (Job ID: 139)
- ▶ Staff Accountant - North York (Job ID: 66638)
- ▶ Staff member - Oshawa (Job ID: 183)
- ▶ Team Member - Richmond Hill (Job ID: 66577)

Last updated: 05/17/19

## TO APPLY, CALL YOUR NEAREST BRANCH

<b>Ajax</b>	<b>(905) 683 - 3529</b>
<b>Oshawa</b>	<b>(905) 571 - 3301</b>
<b>Richmond Hill</b>	<b>(905) 882 - 9561</b>
<b>Scarborough</b>	<b>(416) 293 - 7489</b>
<b>Vaughan</b>	<b>(905) 764 - 7538</b>

**NEW JOBS  
POSTED EVERY DAY!**  
Visit [www.vpi-inc.com/jobs](http://www.vpi-inc.com/jobs)



## FINDING THE RIGHT JOB QUICKLY

### Job Seeker Success Story

**“VPI HELPED ME  
SECURE A GOLDEN  
OPPORTUNITY IN THE  
MOST EFFICIENT WAY  
POSSIBLE.**

— Narvir, former job seeker

**Client:** Narvir

**Goal:** Find a job to gain experience

**Challenge:** Difficulty getting interviews

**Support offered:**

- ▶ Resume support
- ▶ One-on-one Career Counselling

Looking to earn money for school and gain some real-world work experience, Narvir had been applying for jobs on job boards but had not been called in for any interviews.

After seeing a job opportunity posted by VPI on behalf of one of our employers, Narvir scheduled an appointment to come in and see how we could help him with his job search.

Narvir met with one of our expert Career Specialists and together they worked on developing Narvir's resume. While his resume was current, it was not tailored to the industry or any of the specific jobs he was applying for.

With his revised resume, Narvir began applying for jobs again. Almost instantly, he received an interview for an office administrative role. Within a few days of coming in to talk to a Career Specialist, Narvir had been offered and accepted a job.

**CONTACT US TO GET STARTED  
ON YOUR PATH TO SUCCESS**

**1 (888) 336-9500 | [info@vpi-inc.com](mailto:info@vpi-inc.com)**