

Richmond Hill | Special Events



FOOD HANDLER CERTIFICATION

**Apr 5
9 am**

Learn how to handle food safely in this free training course and certification test. Presented by the YorkSafe Food Handler Certification program.



CUSTOMER SERVICE EXCELLENCE

**Apr 18
9:30 am**

Join us for a full day of customer service excellence training and learn how to delight customers across any industry.



ACCESS COMMUNITY CAPITAL FUND

**Apr 22
10 am**

Learn about the financial services and programs for recent immigrants offered by ACCESS Community Capital Fund.

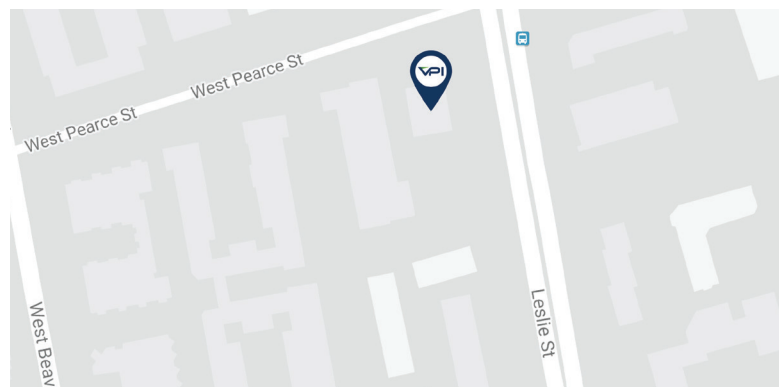
CONTACT US TO REGISTER

(905) 882 - 9561 | info@vpi-inc.com

**1 West Pearce Street, Unit 405
Richmond Hill, ON L4B 3K3**

Unless otherwise specified, all events are FREE and hosted at our **Richmond Hill branch**.

If this is your first event with us, please bring photo identification.



ASK US ABOUT



Youth Job Link

Access job search resources and information to help enter the workforce. For youth aged 15-29.

Richmond Hill | Event Calendar

● Hiring event / job fair
 ● Guest speaker / info session / training
 ● Workshop
 ● Youth workshop (15-29 years old)

Monday	Tuesday	Wednesday	Thursday	Friday
1	2 RESUME BUILDING 9 a.m. - 11 a.m. COVER LETTERS 11 a.m. - 12 p.m. NETWORKING 2 p.m. - 4 p.m.	3	4 SECOND CAREER ORIENTATION 10 a.m. - 12 p.m.	5 FOOD HANDLER CERTIFICATION 9 a.m. - 4 p.m.
8 LINKEDIN 2 p.m. - 4 p.m.	9 RESUME BUILDING 9 a.m. - 11 a.m. COVER LETTERS 11 a.m. - 12 p.m.	10	11 JOB INTERVIEWS 9 a.m. - 11 a.m. RESUME BUILDING 2 p.m. - 4 p.m.	12
15	16 RESUME BUILDING 9 a.m. - 11 a.m. COVER LETTERS 11 a.m. - 12 p.m.	17	18 CUSTOMER SERVICE EXCELLENCE 9:30 a.m. - 4 p.m.	19 HOLIDAY Branch Closed
22 ACCESS COMMUNITY CAPITAL FUND 10 a.m. - 12 p.m.	23 RESUME BUILDING 9 a.m. - 11 a.m. COVER LETTERS 11 a.m. - 12 p.m. HEALTH, SAFETY & EMPLOYMENT STANDARDS 2 p.m. - 4 p.m.	24 NEWCOMERS 10 a.m. - 12 p.m.	25 JOB INTERVIEWS 9 a.m. - 11 a.m. OCCUPATIONAL RESEARCH 2 p.m. - 4 p.m.	26 OCCUPATIONAL RESEARCH 10 a.m. - 12 p.m.
29 DISCLOSURE OF DISABILITY 2 p.m. - 4 p.m.	30 RESUME BUILDING 9 a.m. - 11 a.m. COVER LETTERS 11 a.m. - 12 p.m.			

Northern & Eastern GTA | Hot Jobs

- ▶ Administrative Staff - Richmond Hill (Job ID: 66738)
- ▶ Automotive Technician - Ajax (Job ID: 64699)
- ▶ Bilingual Customer Care Ambassador - Oshawa (Job ID: 66328)
- ▶ Bookkeeper - Richmond Hill (Job ID: 65745)
- ▶ Business development officer - Ajax (Job ID: 65019)
- ▶ Cardiac Echo Technician - Vaughan (Job ID: 66620)
- ▶ Cleaning Specialist - Ajax (Job ID: 66020)
- ▶ Client Relations Coordinator - Richmond Hill (Job ID: 64291)
- ▶ Client Specialist - Whitby (Job ID: 65197)
- ▶ Customer Care Ambassador - Oshawa (Job ID: 66325)
- ▶ Customer Contact Representative - Whitby (Job ID: 60747)
- ▶ Customer Service Associate - Oshawa (Job ID: 66327)
- ▶ Customer Service Consultant - Pickering (Job ID: 65264)
- ▶ D/Z 5 - Scarborough (Job ID: 65208)
- ▶ Data Recovery Technician - Ajax (Job ID: 65020)
- ▶ Delivery Driver/Furniture Mover - Oshawa (Job ID: 66424)
- ▶ Delivery Driver - Markham (Job ID: 65483)
- ▶ Designing Engineer - Scarborough (Job ID: 66316)
- ▶ Dishwasher - Pickering (Job ID: 66305)
- ▶ Electrician - Oshawa (Job ID: 66817)
- ▶ Electronic Repair Technician - Ajax (Job ID: 65021)
- ▶ Field Technician - Vaughan (Job ID: 66561)
- ▶ Financial Analyst - Toronto (Job ID: 64978)
- ▶ Garden Centre - Whitby (Job ID: 67040)
- ▶ Gas Bar Attendant - Scarborough (Job ID: 65661)
- ▶ General Maintenance Technician - Scarborough (Job ID: 65210)
- ▶ Gold Buying Assistant - Ajax (Job ID: 65202)
- ▶ Graphic Designer - Scarborough (Job ID: 66754)
- ▶ Grocery Store Clerk - Vaughan (Job ID: 65442)
- ▶ Hairstylist - Oshawa (Job ID: 65179)
- ▶ Host/Hostess - Ajax (Job ID: 66242)
- ▶ Inventory Control Coordinator - Whitby (Job ID: 66567)
- ▶ Lab Technician - Scarborough (Job ID: 65211)
- ▶ Lead/Demand Generation Specialist - Toronto (Job ID: 64980)
- ▶ Line Cook - Ajax (Job ID: 64749)
- ▶ Marketing/Social Media - Ajax (Job ID: 65845)
- ▶ Medical Secretary/Receptionist - Richmond Hill (Job ID: 65565)
- ▶ Merchandiser - Concord (Job ID: 66562)
- ▶ Network Cable Technician - Ajax (Job ID: 65022)
- ▶ Office Administrator/Sales Support - Scarborough (Job ID: 65448)
- ▶ Office Assistant / Transportation Department Coordinator - Markham (Job ID: 65746)
- ▶ Office Assistant - Scarborough (Job ID: 65762)
- ▶ Office Manager - Pickering (Job ID: 65831)
- ▶ Optometrist Assistant - North York (Job ID: 65425)
- ▶ Production Technician - Whitby (Job ID: 66568)
- ▶ Project Coordinator - Vaughan (Job ID: 66559)
- ▶ Recreation Coordinator for the Adult Day Program - Ajax (Job ID: 65667)
- ▶ Retail Collections & Customer Service Associate - Oshawa (Job ID: 64825)
- ▶ Retention/Escalation Agent - Oshawa (Job ID: 66330)
- ▶ Sales Associate - Bowmanville (Job ID: 64702)
- ▶ Server - Oshawa (Job ID: 60393)
- ▶ Staff Accountant - North York (Job ID: 66638)
- ▶ Supply Teacher - Richmond Hill (Job ID: 64249)
- ▶ Tax Preparer - Woodbridge (Job ID: 64290)
- ▶ Team Member - Ajax (Job ID: 66018)
- ▶ Warehouse Receiver - Scarborough (Job ID: 65209)

Last updated: 03/14/19

TO APPLY, CALL YOUR NEAREST BRANCH

Ajax	(905) 683 - 3529
Oshawa	(905) 571 - 3301
Richmond Hill	(905) 882 - 9561
Scarborough	(416) 293 - 7489
Vaughan	(905) 764 - 7538

**NEW JOBS
POSTED EVERY DAY!**
Visit www.vpi-inc.com/jobs



HELP CREATING AN EFFECTIVE RESUME

Job Seeker Success Story

“I WANTED MY RESUME TO STAND OUT AND WITH THE TIPS AND TRICKS I LEARNED THROUGH THE WORKSHOPS, I WAS ABLE TO ACCOMPLISH THAT.”

— Becca

Client:	Becca
Goal:	Gain work experience before starting university
Challenge:	Creating an effective resume
Support offered:	Resume and job interview support

To help gain more real-world experience before going off to university, Becca decided to start applying for part-time jobs. But she was not having any luck landing interviews. After hearing about VPI Working Solutions from her guidance counsellor, she decided to attend a workshop being hosted at her school.

At the workshop, VPI's Student Job Specialist taught Becca tactics and strategies to make her resume stand out, including tips on layout, organization and how to highlight skills and limited previous work experience.

Armed with new tools for success, Becca created a revised resume and started sending it out. Within a day, Becca got a call from an employer to set up an interview.

**CONTACT US TO GET STARTED
ON YOUR PATH TO SUCCESS**

1 (888) 336-9500 | info@vpi-inc.com