## **DECEMBER 2017** Vaughan | Special Events



STEPS FOR STARTING **A BUSINESS** 

**Dec 13** 10 am

Kitty Yung from the City of Vaughan discusses how to start and run a business. Participants will be taken through the conception, creation, management, and expansion of their own business.



## **EMPLOYMENT SERVICE ORIENTATION (WALK-INS WELCOME)**

Dec 13 • 2 pm to 4.30 pm **Bathurst Clark Resource** Library (900 Clark Ave W. Thornhill, L4J 8C1)

Dec 18 • 1 pm to 4 pm **Richmond Hill Social** Services (50 High Tech Rd. Richmond Hill, L4B 4N7)



**CUSTOMER SERVICE EXCELLENCE** 

**Dec 20** 9:30 am

Join us for a full day of customer service excellence training and learn how to delight customers across any industry.



engineering licensing options, current work opportunities and networking tips!



## **REGISTRATION REQUIRED**

(905) 764 - 7538 | info@vpi-inc.com

EMPLOYMENT ONTARIO

Unless otherwise specified, all events are FREE and hosted at our Vaughan branch.

If this is your first event with us, please bring photo identification.





## **DECEMBER 2017** Vaughan | Event Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
				1
4 <b>RESUME BUILDING</b> 9 a.m 11 a.m. <b>COVER LETTERS</b> 11 a.m 12 p.m.	5	6	7 CONFLICT RESOLUTION 9 a.m 11 a.m.	8
11 SECOND CAREER ORIENTATION 9 a.m 11 a.m.	12 RESUME BUILDING 9 a.m 11 a.m. COVER LETTERS 11 a.m 12 p.m. HEALTH, SAFETY & EMPLOYMENT STANDARDS 2 p.m 4 p.m.	13 STEPS FOR STARTING A BUSINESS 10 a.m 12 p.m. EMPLOYMENT SERVICE ORIENTATION (Bathurst Clark Resource Library) 2 p.m 4:30 p.m.	14 JOB INTERVIEWS 9 a.m 11 a.m. OCCUPATIONAL RESEARCH 2 p.m 4 p.m.	15
18 EMPLOYMENT SERVICE ORIENTATION (Richmond Hill Social Services) 1 p.m 4 p.m.	19 RESUME BUILDING 9 a.m 11 a.m. COVER LETTERS 11 a.m 12 p.m. NETWORKING 2 p.m 4 p.m.	20 CUSTOMER SERVICE EXCELLENCE 9:30 a.m 4 p.m.	21 OCCUPATIONAL RESEARCH 2 p.m 4 p.m.	22
25 CHRISTMAS DAY Branch closed	26 BOXING DAY Branch closed	27	28 <b>JOB INTERVIEWS</b> 9 a.m 11 a.m. <b>RESUME BUILDING</b> 2 p.m 4 p.m. <b>COVER LETTERS</b> 5 p.m 6 p.m.	29



Hiring event / job fair

Guest speaker / info session / training

Workshop

Youth workshop (15 - 29 years old)





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