# NOVEMBER 2017 Scarborough | Special Events



CUSTOMER SERVICE EXCELLENCE

Nov 16 9:30 am

Join us for a full day of training and learn how to engage, assist and impress customers across any industry.



RESUME BUILDING

Dates on back

How do you make your work descriptions 'pop'? What are some resume "don't"s that will get your file tossed in the trash? This course walks you through creating a compelling resume that will get you noticed.



#### CAREERS WITH THE TTC

Nov 22 1 pm

Guest speaker, Marika Fraser discusses current opportunities and strategies to become employed by the Toronto Transit Commission (TTC).

Address: VPI Working Solutions 56 Aberfoyle Crescent, Suite 600, Etobicoke, ON M8X 2W4

#### 3443 Finch Avenue East Suite 102 / Scarborough / ON MIW 2S1



## **REGISTRATION REQUIRED**

(416) 293 - 7489 |

info@vpi-inc.com

Unless otherwise specified, all events are FREE and hosted at our Scarborough branch.

If this is your first event with us, please bring photo identification.

### **ASK US ABOUT**



### Youth Job Link

- Free job-search workshops for students
- 15 18 years old; no experience req'd
- \$300 job placement incentive
- Full-time, part-time, Summer



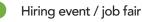




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## **NOVEMBER 2017** Scarborough | Event Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
		1 HEALTH, SAFETY & EMPLOYMENT STANDARDS 11 a.m 1 p.m. JOB INTERVIEWS 2 p.m 4:30 p.m.	2 SECOND CAREER ORIENTATION 9 a.m 11 a.m. RESUME BUILDING 2 p.m 4:30 p.m.	3
6 CONFLICT RESOLUTION 2 p.m 4:30 p.m.	7 <b>RESUME BUILDING</b> 9:30 a.m 11 a.m. <b>COVER LETTERS</b> 11 a.m 12 p.m.	8 BUILDING SELF-RELIANCE 2 p.m 4:30 p.m.	9 JOB INTERVIEWS 9:30 a.m 11 a.m. OCCUPATIONAL RESEARCH 2 p.m 4 p.m.	10
13	14 <b>RESUME BUILDING</b> 9:30 a.m 11 a.m. <b>COVER LETTERS</b> 11 a.m 12 p.m. <b>NETWORKING</b> 2:30 p.m 4:30 p.m.	15 JOB INTERVIEWS 2 p.m 4:30 p.m.	16 CUSTOMER SERVICE EXCELLENCE 9:30 a.m 4 p.m.	17
20 MAINTAINING MENTAL HEALTH 2 p.m 4 p.m.	21 <b>RESUME BUILDING</b> 9:30 a.m 11 a.m. <b>COVER LETTERS</b> 11 a.m 12 p.m. <b>OCCUPATIONAL</b> <b>RESEARCH</b> 2 p.m 4 p.m.	22 NEWCOMERS 11 a.m 1 p.m.	23 9:30 a.m 11:30 a.m. <b>JOB INTERVIEWS</b> 2 p.m 4:30 p.m.	24
27	28 <b>RESUME BUILDING</b> 9:30 a.m 11 a.m. <b>COVER LETTERS</b> 11 a.m 12 p.m. <b>NETWORKING</b> 2:30 p.m 4:30 p.m.	29 DISCLOSURE OF DISABILITY 9:30 a.m 11 a.m.	30 HEALTH, SAFETY & EMPLOYMENT STANDARDS 9:30 a.m 11:30 a.m. RESUME BUILDING 2 p.m 3:30 p.m.	



Guest speaker / info session / training

Workshop

Youth workshop (15 - 29 years old)

vpi-inc.com/events

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EMPLOYMENT ONTARIO

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