## OCTOBER 2017

# Scarborough | Special Events





### MEDICAL APPOINTMENT PROCESS

Oct 18 10:30 am

Dona Hird from Local Health Integration Networks (LHIN) discusses what to do before, during and after a medical appointment. Including how to effectively communicate with health care providers.



#### CUSTOMER SERVICE EXCELLENCE

Oct 19 9:30 am

Join us for a full day of customer service excellence training and learn how to delight customers across any industry.



## CAREERS WITH THE TTC

Oct 18 1:30 pm

Guest speaker, Marika Fraser discusses current opportunities and strategies to become employed by the Toronto Transit Commission (TTC).

Address: VPI Working Solutions 398 Steeles Ave West, Suite 5 & 6, Vaughan, ON, L4J 6X3



### **REGISTRATION REQUIRED**

(416) 293 - 7489 | info@vpi-inc.com

Unless otherwise specified, all events are FREE and hosted at our Scarborough branch.

If this is your first event with us, please bring photo identification.

### **ASK US ABOUT**



#### Youth Job Link

- Free job-search workshops for students
- 15 18 years old; no experience reg'd
- \$300 job placement incentive
- Full-time, part-time, Summer







# OCTOBER 2017

# Scarborough | Event Calendar

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	Monday	Tuesday	Wednesday	Thursday	Friday
2		RESUME BUILDING 9 a.m 11 a.m.  COVER LETTERS 11 a.m 12 p.m.  NETWORKING 2 p.m 4 p.m.	4 <b>LINKEDIN</b> 2 p.m 4 p.m.	SECOND CAREER ORIENTATION 9 a.m 11 a.m.  RESUME BUILDING (YOUTH) 2 p.m 4 p.m.	6
9	<b>THANKSGIVING</b> Branch closed	RESUME BUILDING 9 a.m 11 a.m.  COVER LETTERS 11 a.m 12 p.m.	11 WORKPLACE ESSENTIAL SKILLS 2 p.m 4 p.m.	12 OCCUPATIONAL RESEARCH (YOUTH) 2 p.m 4 p.m.	13
16	DISCLOSURE OF DISABILITY 2 p.m 4 p.m.	17 RESUME BUILDING 9 a.m 11 a.m.  COVER LETTERS 11 a.m 12 p.m.  NETWORKING 2 p.m 4 p.m.	18 MEDICAL APPOINTMENT PROCESS 10:30 a.m 12 p.m.  MAINTAINING MENTAL HEALTH 2 p.m 4 p.m.	CUSTOMER SERVICE EXCELLENCE 9:30 a.m 4 p.m.	20
23	SELF-ASSESSMENT, PART 1 2 p.m 4 p.m.	RESUME BUILDING 9 a.m 11 a.m.  COVER LETTERS 11 a.m 12 p.m.  OCCUPATIONAL RESEARCH 2 p.m 4 p.m.	NEWCOMERS 2 p.m 4 p.m.	JOB INTERVIEWS 9 a.m 11 a.m.  JOB INTERVIEWS (YOUTH) 2 p.m 4 p.m.	27
30	SELF-ASSESSMENT, PART 2 2 p.m 4 p.m.	RESUME BUILDING 9 a.m 11 a.m.  COVER LETTERS 11 a.m 12 p.m.  NETWORKING 2 p.m 4 p.m.			

Hiring event / job fair

Guest speaker / info session

Workshop

Youth workshop (15 - 29 years old)







