

# OCTOBER 2017

## Richmond Hill | Special Events

MORE



### EMPLOYMENT SERVICE ORIENTATION

Dates on back

Learn about free programs that can help you find full-time and part-time jobs.



### CAREERS IN CHILDCARE

Oct 18  
2 pm

Guest Speaker Joanna Katz discusses the childcare industry, how to apply and current opportunities with Food for Tots and Centres for Early Learning.



### SELF-EMPLOYMENT FOR NEWCOMERS

Oct 19  
9:30 am

Discover if self-employment is the right path for you. This 2-day workshop includes info on owning a business in Canada, research tips and business skills assessments.



### CUSTOMER SERVICE EXCELLENCE

Oct 19  
9:30 am

Join us for a full day of customer service excellence training and learn how to delight customers across any industry.



### OSAP INFO SESSION

Oct 25  
9 am

Learn about options, benefits and the application process of the Ontario Student Assistance Program (OSAP)—which offers funding for post-secondary school.



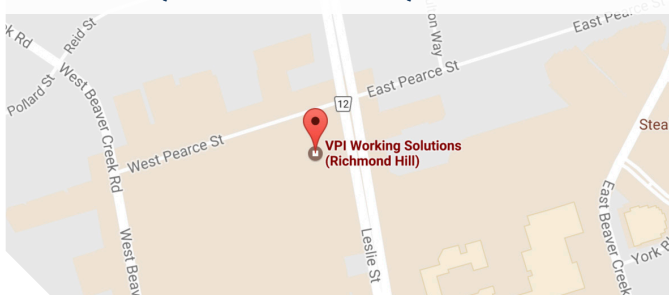
UPCOMING

### FOOD HANDLER CERTIFICATION

Nov 7  
8 am

Learn to safely prepare, store and serve food. Certification lasts for 5 years in Ontario. Exams available in multiple languages. Space is limited.

1 West Pearce Street  
Unit 405 / Richmond Hill / ON L4B 3K3



## REGISTRATION REQUIRED

(905) 882-9561 | [info@vpi-inc.com](mailto:info@vpi-inc.com)

Unless otherwise specified, all events are FREE and hosted at our **Richmond Hill branch**.





If this is your first event with us, please bring photo identification.

# OCTOBER 2017

## Richmond Hill | Event Calendar

MORE 

| Monday   | Tuesday  | Wednesday  | Thursday  | Friday |
|--|--|--|---|--------|
| 2  | <b>RESUME BUILDING</b><br>9 a.m. - 11 a.m.<br><br><b>COVER LETTERS</b><br>11 a.m. - 12 p.m.<br><br><b>NETWORKING</b><br>2 p.m. - 4 p.m.                                | <b>EMPLOYMENT SERVICE ORIENTATION</b><br>(Richmond Hill Central Library)<br>11:30 a.m. - 1:30 p.m.   | <b>SECOND CAREER ORIENTATION</b><br>10 a.m. - 12 p.m.   | 6      |
| <b>THANKSGIVING</b><br>Branch closed               | <b>RESUME BUILDING</b><br>9 a.m. - 11 a.m.<br><br><b>COVER LETTERS</b><br>11 a.m. - 12 p.m.<br><br><b>HEALTH, SAFETY &amp; EMPLOYMENT STANDARDS</b><br>2 p.m. - 4 p.m. | <b>SECOND CAREER ORIENTATION</b><br>2 p.m. - 4 p.m.  | <b>JOB INTERVIEWS</b><br>9 a.m. - 11 a.m.<br><br><b>OCCUPATIONAL RESEARCH (YOUTH)</b><br>2 p.m. - 4 p.m.                      | 13     |
| <b>NETWORKING</b><br>2 p.m. - 4 p.m.               | <b>RESUME BUILDING</b><br>9 a.m. - 11 a.m.<br><br><b>COVER LETTERS</b><br>11 a.m. - 12 p.m.  | <b>EMPLOYMENT SERVICE ORIENTATION</b><br>(Richmond Hill Central Library)<br>11:30 a.m. - 1:30 p.m.<br><br><b>CAREERS IN CHILDCARE</b><br>2 p.m. - 4 p.m. | <b>SELF-EMPLOYMENT FOR NEWCOMERS</b><br>9:30 a.m. - 3:30 p.m.<br><br><b>CUSTOMER SERVICE EXCELLENCE</b><br>9:30 a.m. - 4 p.m. | 20     |
| 23   | <b>RESUME BUILDING</b><br>9 a.m. - 11 a.m.<br><br><b>COVER LETTERS</b><br>11 a.m. - 12 p.m.<br><br><b>OCCUPATIONAL RESEARCH</b><br>2 p.m. - 4 p.m.                     | <b>OSAP INFO SESSION</b><br>9 a.m. - 11 a.m.<br><br><b>EMPLOYMENT SERVICE ORIENTATION</b><br>(Richmond Hill Central Library)<br>11:30 a.m. - 1:30 p.m.   | <b>JOB INTERVIEWS</b><br>9 a.m. - 11 a.m.<br><br><b>RESUME BUILDING (YOUTH)</b><br>2 p.m. - 4 p.m.                            | 27     |
| <b>WORKPLACE COMMUNICATION</b><br>9 a.m. - 11 a.m. | <b>RESUME BUILDING</b><br>9 a.m. - 11 a.m.<br><br><b>COVER LETTERS</b><br>11 a.m. - 12 p.m.<br><br><b>NETWORKING</b><br>2 p.m. - 4 p.m.                                |  |   |        |

-  Hiring event / job fair
-  Guest speaker / info session / training
-  Workshop
-  Youth workshop (15 - 29 years old)