## **VPI RICHMOND HILL | SEPTEMBER 2016**

Location: 1 West Pearce Street, Unit 405, Richmond Hill, ON L4B 3K3

Hours: Mon-Fri, 8:30am-4:30pm (8pm on Mon) To register: 905-882-9561 | info@vpi-inc.com

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|---|--|---|--|--|
| Monday  | Tuesday  | Wednesday   | Thursday   | Friday   |
|   |  |   | JOB FAIR<br>Retail positions<br>9:00am-4:00pm                                  | _  |
|   |  |   | WORKSHOP<br>Networking<br>9:00am-11:00am                                       |  |
|   |  |   | WORKSHOP Health, Safety and Employment Standards 11:00am-1:00pm                |  |
|   |  |   | SPECIAL EVENT Open House 11:30am-1:30pm (Richmond Hill Public Library)         |  |
| 5   | 6  | 7   | 8  | 9  |
| HOLIDAY<br>(Branch Closed)                            | WORKSHOP Resume and Cover Letters 9:00am-11:00am                                   | WORKSHOP Job Interviews 9:00am-11:00am              | WORKSHOP<br>Networking<br>9:00am-11:00am                                       | WORKSHOP Second Career Orientation 9:00am-11:00am        |
|   | SPECIAL EVENT Open House 11:30am-1:30pm (Richmond Hill Public Library)             | WORKSHOP Occupational Research 11:00am-1:00pm       | WORKSHOP Health, Safety and Employment Standards 11:00am-1:00pm                |  |
|   | YOUTH JOB LINK<br>Conflict Resolution<br>2:00pm-4:30pm                             | Karl and Sons Appliances<br>1:30pm-3:30pm           | SPECIAL EVENT Advanced Interviewing Traditional Questions 2:00pm-4:00pm        |  |
| 12  | 13   | 14  | 15   | 16   |
| YOUTH JOB LINK Job Interviews 4:00pm-6:00pm           | WORKSHOP Resume and Cover Letters 9:00am-11:00am                                   | WORKSHOP<br>Job Interviews<br>9:00am-11:00am        | WORKSHOP<br>Networking<br>9:00am-11:00am                                       |  |
|   | SPECIAL EVENT Open House 11:30am-1:30pm (Richmond Hill Public Library)             | WORKSHOP<br>Newcomers<br>11:00am-1:00pm             | YOUTH JOB LINK Health, Safety and Employment Standards 2:00pm-4:30pm           |  |
|   | YOUTH JOB LINK Occupational Research 2:00pm-4:30pm                                 | WORKSHOP Disclosure of Disability 2:00pm-4:30pm     | SPECIAL EVENT Advanced Interviewing Behavioural Questions Part 1               |  |
|   |  |   | 2:00pm-4:00pm  |  |
| WORKSHOP Second Career Orientation 9:00am-11:00am     | WORKSHOP Resume and Cover Letters 9:00am-11:00am                                   | WORKSHOP Job Interviews 9:00am-11:00am              | WORKSHOP Networking 9:00am-11:00am   | INFO SESSION Applying for Government Jobs 9:00am-11:00am |
| YOUTH JOB LINK Resume and Cover Letters 4:00pm-6:00pm | SPECIAL EVENT Open House 11:30am-1:30pm (Richmond Hill Public Library)             | WORKSHOP<br>Occupational Research<br>11:00am-1:00pm | WORKSHOP Health, Safety and Employment Standards 11:00am-1:00pm                |  |
|   | GUEST SPEAKER MoneySmarts 101 Family and Credit Counselling Services 1:00pm-3:00pm |   | SPECIAL EVENT Advanced Interviewing Behavioural Questions Part 2 2:00pm-4:00pm |  |
| 26  | 27   | 28  | 29   | 30   |
| YOUTH JOB LINK<br>Job Interviews<br>6:00pm-8:00pm     | WORKSHOP<br>Resume and Cover Letters<br>9:00am-11:00am                             | WORKSHOP<br>Job Interviews<br>9:00am-11:00am        | WORKSHOP<br>Networking<br>9:00am-11:00am                                       |  |
|   | SPECIAL EVENT Open House 11:30am-1:30pm (Richmond Hill Public Library)             | WORKSHOP Disclosure of Disability 11:00am-1:00pm    | WORKSHOP Health, Safety and Employment Standards 11:00am-1:00pm                |  |
|   | YOUTH JOB LINK<br>Building Self-Reliance<br>2:00pm-4:30pm                          |   |  |  |



