

# JANUARY 2018

## Richmond Hill | Special Events

MORE 



### SMART START PRE-REGISTRATION

Jan 10  
9:30 am

Pre-registration session to enroll in Smart Start – a 3-week hospitality and customer service training program which offers numerous certifications. Training is free and starts on Jan 15.



### CUSTOMER SERVICE EXCELLENCE

Jan 11  
9:30 am

Join us for a full day of customer service excellence training and learn how to delight customers across any industry.



### CAREERS AT THE TOWN OF NEWMARKET

Jan 17  
10 am

Guest Speaker, Joan Shaw discusses the hiring process and how to apply with success.



### FOOD HANDLER CERTIFICATION

Jan 31  
9 am

Free safe food handler certification provided by the Regional Municipality of York teaches you how to safely prepare, store and serve food.

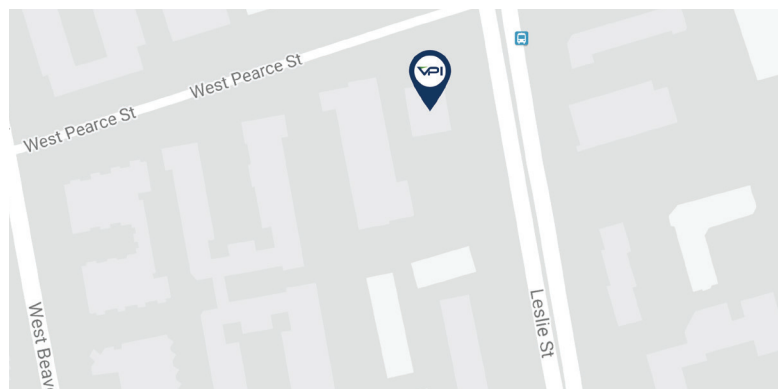
## REGISTRATION REQUIRED

(905) 882 - 9561 | [info@vpi-inc.com](mailto:info@vpi-inc.com)

1 West Pearce Street, Unit 405  
Richmond Hill, ON L4B 3K3

Unless otherwise specified, all events are FREE and hosted at our [Richmond Hill branch](#).

If this is your first event with us, please bring photo identification.







# JANUARY 2018

## Richmond Hill | Event Calendar

MORE 

Monday	Tuesday	Wednesday	Thursday	Friday
1 <b>NEW YEAR'S DAY</b> Branch closed	2 <b>RESUME BUILDING</b> 9 a.m. - 11 a.m.  <b>COVER LETTERS</b> 11 a.m. - 12 p.m.  <b>HEALTH, SAFETY &amp; EMPLOYMENT STANDARDS</b> 2 p.m. - 4 p.m.	3	4 <b>JOB INTERVIEWS</b> 9 a.m. - 11 a.m.  <b>OCCUPATIONAL RESEARCH</b> 2 p.m. - 4 p.m.	5
8	9 <b>RESUME BUILDING</b> 9 a.m. - 11 a.m.  <b>COVER LETTERS</b> 11 a.m. - 12 p.m.  <b>NETWORKING</b> 2 p.m. - 4 p.m.	10 <b>SMART START PRE-REGISTRATION</b> 9:30 a.m. - 4 p.m.	11 <b>CUSTOMER SERVICE EXCELLENCE</b> 9:30 a.m. - 4 p.m.	12
15	16 <b>RESUME BUILDING</b> 9 a.m. - 11 a.m.  <b>COVER LETTERS</b> 11 a.m. - 12 p.m.  <b>OCCUPATIONAL RESEARCH</b> 2 p.m. - 4 p.m.	17 <b>CAREERS AT THE TOWN OF NEWMARKET</b> 10 a.m. - 11:30 a.m.	18 <b>JOB INTERVIEWS</b> 9 a.m. - 11 a.m.  <b>RESUME BUILDING</b> 2 p.m. - 4 p.m.	19
22	23 <b>RESUME BUILDING</b> 9 a.m. - 11 a.m.  <b>COVER LETTERS</b> 11 a.m. - 12 p.m.  <b>NETWORKING</b> 2 p.m. - 4 p.m.	24	25 <b>SECOND CAREER ORIENTATION</b> 10 a.m. - 12 p.m.	26
29	30 <b>RESUME BUILDING</b> 9 a.m. - 11 a.m.  <b>COVER LETTERS</b> 11 a.m. - 12 p.m.  <b>HEALTH, SAFETY &amp; EMPLOYMENT STANDARDS</b> 2 p.m. - 4 p.m.	31 <b>FOOD HANDLER CERTIFICATION</b> 9 a.m. - 4 p.m.		

-  Hiring event / job fair
-  Guest speaker / info session / training
-  Workshop
-  Youth workshop (15 - 29 years old)